

Leap Forward Childcare Expression of Interest Form

TODAY'S DATE _____ PROGRAM _____

CHILDS NAME _____ DATE OF BIRTH _____

DATES OF DESIRED ENROLLMENT _____

(Choose three months if possible)

GUARDIAN'S NAME _____ PHONE _____ CELL _____

WORK PHONE _____ EXT _____ EMAIL _____

ADDRESS _____

GUARDIAN'S NAME _____ PHONE _____ CELL _____

WORK PHONE _____ EXT _____ EMAIL _____

ADDRESS _____

WILL YOU APPLLY FOR THE AFFORDABLE CHILDCARE BENEFIT? YES NO MAYBE

(Please circle)

Desired Hours of care	MON	TUES	WED	THURS	FRI
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STEPS TO SECURING A SPACE

1. The parent reads the entire Parent Handbook and ensures they understand and can agree to follow all policies.
2. A tour of the facility is arranged (optional, though highly recommended)
3. If a space is available, ***a registration fee is provided.*** (This amount is due at time of registration and in non-refundable)
4. If a space is available, the parent ***pays half of the total monthly fee*** (prior to the government's fee reduction). www.leapforwardlangford.com . (This amount is due at time of registration, is returned during the child's final month of care and is non-refundable)
5. If a parent is applying for ACCB, *ACCB Application Form* and *Childcare Arrangement Form* is completed and sent away along with **all** necessary documents. If a parent has paid beyond their parent portion, they will be reimbursed this amount once Leap Forward Childcare has received payment from the ACCB program.
6. Registration Form is completed
7. Child Introduction Form is completed several weeks before care is due to begin.
8. On the child's first day, an Emergency Kit provided and all supplies that will be kept at daycare.